

**N.H. EMERGENCY MEDICAL & TRAUMA SERVICES
COORDINATING BOARD**

**Richard M. Flynn Fire Academy
222 Sheep Davis Road
Concord, NH 03301**

May 19, 2005

Members Present: Diane Becker , Al Burbank , Dave Dubey, Fred Heinrich, Janet Houston, Doug Martin, Doug McVicar, Jackie Normile , Sue Prentiss, Bureau Chief, Joe Sabato (Chair), Norman Yanofsky

Members Absent: Steve Achilles, Eileen Bartlett, Dave Duquette, David Hogan,

Ken Howe , Donald E. Johnson, Karen Lord, Mastromarino, Shawn Mitchell, Susan Reeves, Dianne Roberts, John Sutton

Guests: Jonathan Dubey, Steve Erickson, Jen Harper

Bureau Staff: Vicki Blanchard, ALS Coordinator; Kathy Doolan, Field Services Coordinator, Clay Odell, Trauma Coordinator, Eric Perry, Field Services Representative, Fred Von Recklinghausen, Research Coordinator, Wanda Botticello, Executive Secretary, Cindy Castagnino, Secretary II

I. CALL TO ORDER

Item 1. The meeting of the EMS & Trauma Services Coordinating Board was called to order by Joe Sabato on May 19, 2005 at 1:20 (after the lunch presentation by Deb Yager) at the Richard M. Flynn Fire Academy in Concord, NH.

Dr. Sabato introduced Diane Becker, the Red Cross Representative and welcomed her to the meeting. He then had the names of those who called in advance to say they would not be able to make the meeting announced: Joe Mastromarino, Dave Duquette, Steve Achilles, Don Johnson, Ken Howe and Sue Reeves.

II. ACCEPTANCE OF MINUTES

Item 1. March 17, 2005 Minutes: Motion was made by Al Burbank to accept the minutes as written. Doug Martin seconded the motion. It was passed unanimously.

III. DISCUSSION ITEMS

Item 1. Preparedness Issues

Jennifer Harper was invited to talk about training resources for bio-terrorism through Emergency Management. There was much discussion on training/planning/exercise with communities, as well as regions. Discussion took place on how to facilitate communities to get involved with this training. She left her card with contact information for anyone with questions. There is also a conference on June 29, 2005 on Local Emergency Preparedness at the Grappone Center - all are invited.

Item 2. NHEMS Medical Control Board Report

Dr Mastromarino was not present for this report. Dr Sabato gave the group an overview of the morning Medical Control Board meeting. Sue Prentiss mentioned HB257 which was before the House for changes to the protocol approval process. It has passed the Committee on Health and Human Services and Elderly Affairs and moved for review to the House Committee on Executive Departments and Administration. In House ED & A, the bill was amended to remove the exemption from the 541:A-rulemaking process. The bill moved to the Senate where Rep. L'Heureux and Senator Clegg offered an amendment that would allow us the ability to reference the protocols in Administrative Rule. This was presented to the Senate Health and Human Services Committee. We are still awaiting official rule, which should be forthcoming. Dr Sabato also made note that the Medical Control Board passed a motion to support the legislation as long as it continues with the amendment. If the amendment does not stay attached, put the legislation to study so that we don't lose it.

The MCB also discussed protocol changes and additions from the initial rollout, which will be on the web page soon.

(See Medical Control Board minutes 5/19/05 for more complete information)

Item 3. NHBEMS Report

Bureau Chief Sue Prentiss asked for a moment of silence for Marcia Houck, former Bureau Chief, longtime Staff member and an EMS Instructor/Coordinator, who recently passed away. After the silence, there was some reminiscing about Marcia and her years with the Bureau.

Sue then gave an update of provider licensing information, as well as the EMS projects underway. The Bureau Chief's report was included in the members folders and made available to guest present.

Sue stated that Governor Lynch signed and presented the EMS Week Proclamation to the Director, Bureau Chief and various representatives from New Hampshire's EMS Community on May 18, 2005.

The protocol rollout meetings presented by V. Blanchard (17 thus far) were discussed. She then gave a legislative update on HB257, as well as SB88, which is the Bill related to licensure of nurses for emergency transfers. There were questions on the "How's and Why's" of such transfers, which were answered to everyone's satisfaction.

A discussion ensued on having a member from DHHS on the Coordinating Board since the Bureau move from DHHS to DOS has made the connection to them less often, or at least inviting them to our meetings to see if there would be interest on their side. C. Odell did mention that a DHHS member does sit on the Trauma Review Committee and has input to EMS issues through that group.

Motion made by F. Heinrich to invite Health and Human Services to attend the meetings. Dr. Sabato seconded it. The motion was carried.

AED Grant update: the Bureau was able to add 80 more defibrillators for a total of 145 for this year.

MCI planning: B. Wood's class the weekend is at capacity.

Also, the 1st Vaccination clinic is up and running, and the summary for the Scope of Practice "Draft #2" is ready.

There are a number of EMS Week dinners, workshops and open houses going on around the state, Bureau Staff will be attending many of these events.

(Please see the Bureau Chiefs written report for complete details)

Item 4. Computer Adaptive Testing (CAT) Update

C. Odell, L. Burrill and S. Prentiss met and reviewed the slide presentation on the CAT testing, which will be on the web for view. There will be a town meeting with Phil Dickinson from NREMT to discuss the CAT testing in September (date TBA). This will be to iron out issues such as the testing sites, cost, and any other concerns people may have. We will try to video-conference this to more than just Littleton site for better access to the EMS Providers statewide.

Item 5. Best Practice

Eric Perry spoke about “Best Practice” as a general concept and as it pertains to Provider Safety recommendations. Eric has been working with Steve Achilles on this project. Best Practices will be recommendations, not mandates. That model policies could be provided for Units to use, once a process for their development was put in place.

The focus for the Provider Safety component will be; driver history checks, vehicle maintenance, driver/operator education, use of lights and sirens and proper restraints of equipment and personnel. D. Becker stated that the Red Cross has used these types of policies “forever” and allow their Chapters to “reinvent the wheel” each time they need guidance.

A. Burbank made comment that these type of policies make sense and act as “model policies” for leaders and that Police Standards & Training have a reference document of this nature already in place for their department heads. D. Dubey noted that the best practices must always be “attainable”

The suggestion was made to form a subcommittee of the Board for the purpose of coming up with a standardized approval process and format for anything considered a “Best Practice”. Also the committee would be made up of stakeholders with interest in the particular topic. Provider Safety would be the first topic and be used to start the formatting process of such a document.

Motion was made by D. Dube for the board to endorse the concept of setting up Best Practices as an ongoing program and to form a subcommittee specifically to deal with format/process and with the Provider Safety issue. D. Martin seconded the motion

The motion was passed with one opposed. Dr. Sabato will accept nominations to choose the subcommittee from by June 19th.

Item 6. Board Appointment Status Update

K. Doolan gave a written list of the updated status of the Board. There are currently only three members unapproved by the Governor. One correction was verbalized. A “dot” needs to be added between “d” and Martin on Doug Martin’s e-mail address.

Item 7. Items of Interest

F. Heinrich brought up that a “smarter mannequin” would be helpful with the training that is more complex. This would be a great tool for training in treatment of a trauma patient. It was noted that the cost would be from \$40,000 to \$140,000. Possibly grant funds might be available if researched. Chief Prentiss suggested that she would talk to the Academy about this, as it is for specialized training. Fred said he would be happy to

work on this, and see if Emergency Management could assist in any way as it could be used in bio-terrorism scenarios, along with a possible place to house the equipment. Dr. Sabato suggested the use of a trailer to house and move this equipment around to training sites.

F. Heinrich then mentioned that Fred von Reclinghausen and Jackie Stalking had met with PFFNH members to discuss TEMSIS and that it went very well, more of these types of visits are recommended to get the word out on TEMSIS

K. Doolan reminded all present to please sign in on the attendance sheet in order to make sure that the minutes reflect accurate attendance.

IV. ADJOURNMENT

Motion was made by Dave Dube and seconded by Jane Houston to adjourn. Unanimous agreement adjourned at 3:10.

V. NEXT MEETING

July 21, 2005 will be at the Dartmouth Hitchcock Medical Center Emergency Department Conference Room. Parking will be behind "Jessie's" restaurant in Parking Lot 9 and a hospital bus shuttle and Bureau car shuttle will bring attendees to the ED as necessary. (A map was distributed).

Respectfully Submitted,

Suzanne M. Prentiss, Bureau Chief, EMS

(Prepared by Cindy Castagnino, Secretary II / K. Doolan, Field Services Coord.)